



August 4, 2026 9:00 am

1. Call to Order by Mayor Jonathan McCollar
2. Invocation and Pledge of Allegiance by Councilmember Ginny Hendley
3. Public Comments (Agenda Item):
4. Consideration of a Motion to approve the Consent Agenda
 - A) Approval of Minutes
 - a) 07-21-2026 Council Minutes
 - b) 07-21-2026 Executive Session Minutes
5. Consideration of a motion to approve staff to enter negotiations with Kimley-Horn and Associates, Inc., to perform engineering design services for the Burkhalter Road Transportation Improvements Project, ENG-123i and ENG-124h, to be funded by 2023 TSPLOST.
6. Consideration of a motion to approve authorization to request four replacement transit vehicles from the Coastal Regional Commission for FY 2028. The City's portion of the cost is estimated to be \$65,000, to be funded by TSPLOST.
7. Consideration of a motion to approve a one-year contract to provide property and casualty insurance in the amount of \$1,511,065.00 to Travelers. If approved, this coverage will commence on August 14, 2026.
8. Consideration of a motion to award a one-year contract to provide workers compensation insurance in the amount of \$545,881.00 to Bitco. If approved, this coverage will commence on August 14, 2026.
9. Public Comments (General)
10. Other Business from City Council
11. City Managers Comments
12. Consideration of a Motion to enter into Executive Session to discuss "Personnel Matters" "Real Estate" and/or "Potential Litigation" in accordance with O.C.G.A 50-14-3(b)
13. Consideration of a Motion to Adjourn



CITY OF STATESBORO
COUNCIL MINUTES
JULY 21, 2026

Regular Meeting

50 E. Main St. City Hall Council Chambers

5:30 PM

1. Call to Order

Mayor Jonathan McCollar called the meeting to order

2. Invocation and Pledge

Councilmember Tangie Johnson gave the Invocation and led the Pledge of Allegiance.

ATTENDANCE

Attendee Name	Title	Status	Arrived
Jonathan McCollar	Mayor	Present	
Tangie Johnson	Councilmember	Present	
Vacant	Councilmember		
Ginny Hendley	Councilmember	Present	
John Riggs	Councilmember	Via Zoom	
Shari Barr	Mayor Pro Tem	Present	

Other staff present: City Manager Charles Penny, Assistant City Manager Jason Boyles, Public Affairs Manager Layne Phillips, City Attorney Cain Smith and City Clerk Leah Harden

3. Recognitions/Public Presentations:

A) Presentation of a retirement award to Karin Larson, Assistant Director of Finance who will be retiring effective August 1, 2026 after 9 years of dedicated service.

Mayor McCollar presented a retirement award to Karin Larson, Assistant Director of Finance, who will retire effective August 1, 2026, following nine years of dedicated service to the City of Statesboro. Mayor McCollar read a tribute prepared by Finance Director Cindy West, commending Ms. Larson for her professionalism, integrity, financial stewardship, and her role as a mentor and colleague.

Ms. Larson expressed sincere gratitude for her time with the City and specifically recognized her team members — Ramona Carver, Heather Springer, Ansley Lewis, Heidi Varnadore, and Leah Coleman — for their exceptional support. She noted that upholding her professional oath had been a guiding principle throughout her tenure, and that she was proud to leave the City better than she found it.

4. Public Comments (Agenda Item): None

5. Consideration of a Motion to approve the Consent Agenda

A) Approval of Minutes

a) 07-07-2026 Council Minutes

b) 07-07-2026 Executive Session Minutes

A motion was made to approve consent agenda.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

6. Second reading and consideration to approve Ordinance 2026-02: An Ordinance amending Chapter 82 Section 82.101 (a), (c) and (d) to allow for enhanced sewer lateral repair assistance to include work performed to improved surfaces within the public right of way.

A motion was made to approve Ordinance 2026-02: An Ordinance amending Chapter 82 Section 82.101 (a), (c) and (d) to allow for enhanced sewer lateral repair assistance to include work performed to improved surfaces within the public right of way.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

7. Consideration of a motion to approve Resolution 2026-34: A Resolution approving application for and acceptance of a Transportation Alternatives and Congestion Mitigation and Air Quality Improvement Grant Award for the Creek on the Blue Mile: Multi-Use Trail Project.

A motion was made to approve Resolution 2026-34: A Resolution approving application for and acceptance of a Transportation Alternatives and Congestion Mitigation and Air Quality Improvement Grant Award for the Creek on the Blue Mile: Multi-Use Trail Project.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Ginny Hendley
SECONDER:	Councilmember Tangie Johnson
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

8. Consideration of a motion to approve Resolution 2026-35: A Resolution authorizing the Mayor to execute a FY 2027 Operational Service Agreement with the Coastal Regional Commission of Georgia for public transportation services in cooperation with the Georgia Department of Transportation.

A motion was made to approve **Resolution 2026-35**: A Resolution authorizing the Mayor to execute a FY 2027 Operational Service Agreement with the Coastal Regional Commission of Georgia for public transportation services in cooperation with the Georgia Department of Transportation.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

9. Consideration of a motion to approve the purchase and up-fitting of eight new patrol vehicles for a total expenditure of \$696,527.66. These expenses will be funded using 2019 SPLOST funds and purchased through a State of Georgia procurement contract. The expenditure breakdown is as follows:

- **Wade Ford: \$413,265.00 for eight patrol vehicles.**
- **Patrol PC: \$50,946.87 for mobile data tablets and stands.**
- **Motorola: \$72,173.28 for in-car camera equipment.**
- **West Chatham Warning Devices: \$160,142.51 for the up-fitting of all eight vehicles.**

A motion was made to approve the purchase and up-fitting of eight new patrol vehicles for a total expenditure of \$696,527.66. These expenses will be funded using 2019 SPLOST funds and purchased through a State of Georgia procurement contract with a breakdown of expenditures as follows: Wade Ford: \$413,265.00 for eight patrol vehicles, Patrol PC: \$50,946.87 for mobile data tablets and stands, Motorola: \$72,173.28 for in-car camera equipment, and West Chatham Warning Devices: \$160,142.51 for the up-fitting of all eight vehicles.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

10. Consideration of a motion to approve a change order with Tim Lanier Construction in the amount of \$9,347.68 for additional work on ENG-114a Edwina Drive, funded by 2023 TSPLOST funds.

A motion was made to approve a change order with Tim Lanier Construction in the amount of \$9,347.68 for additional work on ENG-114a Edwina Drive, funded by 2023 TSPLOST funds.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Ginny Hendley
SECONDER:	Councilmember Tangie Johnson
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

11. Public Comments (General):

Sam Patel addressed the Council to request that the City consider allowing in-store alcohol tastings at retail establishments. He noted that Bulloch County had already adopted state guidelines on this matter and encouraged the City to do the same, or to modify the guidelines as it sees fit. He also emphasized that consumers are often reluctant to purchase higher-priced spirits without the ability to sample them first.

City Manager Charles Penny acknowledged this was the first time the matter had come before him and committed to researching the request and bringing a recommendation back to Mayor and Council.

Sue Palmer raised ongoing concerns about residential and commercial garbage cans being left at the street for extended periods beyond pickup days, in violation of City policy. She cited specific locations, including businesses and a church near Howard Dentistry on Lee Street and a property at 345 East Main Street, where cans have reportedly been left out for days or even years. Ms. Palmer noted that some cans were placed on newly installed sidewalks, obstructing public walkways.

Ceretta Smith introduced herself as the Democratic nominee for Georgia's 12th Congressional District. She briefly outlined her background as a former city council member, United States Army veteran, and retired federal government employee of 25 years. She indicated she is attending local government meetings and planning town halls across the district's 24 counties to hear directly from constituents.

12. Other Business from City Council: None

13. City Managers Comments

City Manager Charles Penny announced that Tamika Shannon, the City's Keep Statesboro Bulloch Beautiful Coordinator, will be relocating with her family to Florida at the end of the month following her husband's promotion with the Orlando Police Department. He expressed appreciation for her service and contributions to the community. Mr. Penny shared that the Georgia Southern football team will be participating in a community trash pickup effort on July 22, 2026, and commended the team for their civic engagement.

The Fire Department has submitted an application for the Firehouse Subs Public Safety Foundation grant. Mr. Penny noted that, if awarded, the grant would provide equipment rather than monetary funds, and committed to informing Council of any award.

City Manager Penny addressed the public commenter's concerns regarding garbage cans left at the street, affirming that he agreed with the concern. He acknowledged that while fines have existed for years, the City is prioritizing public education over immediate enforcement due to the administrative burden of the court process. Current efforts include

written notices to residents and the planned use of colored stickers affixed to non-compliant carts to alert owners. He noted that code compliance and public works staff are coordinating on the initiative. He also clarified that pickup schedules vary by neighborhood — including instances where opposite sides of a street are collected on different days — which can contribute to extended curbside placement.

14. Consideration of a Motion to enter into Executive Session to discuss “Personnel Matters” “Real Estate” and/or “Potential Litigation” in accordance with O.C.G.A 50-14-3(b).

At 6:00 pm a motion was made to enter into Executive Session to discuss “Personnel Matters” in accordance with O.C.G.A 50-14-3(b).

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

At 6:04 pm motion was made to exit executive session.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

Mayor McCollar called the regular meeting back to order with no action taken in executive session.

15. Consideration of a Motion to Adjourn

A motion was made to adjourn.

RESULT:	Approved (Unanimous)
MOVER:	Councilmember Tangie Johnson
SECONDER:	Councilmember Ginny Hendley
AYES:	Johnson, Hendley, Riggs, Barr
ABSENT:	

The meeting was adjourned at 6:05 p.m.

Jonathan McCollar, Mayor

Leah Harden, City Clerk

CITY OF STATESBORO

COUNCIL

Tangie Johnson, District 1
Vacant, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
I. Cain Smith, City Attorney

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STATESBORO, GEORGIA 30459-0348

MEMORANDUM

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: Brad Deal, P.E., Director of Public Works and Engineering

Date: July 25, 2026

RE: Recommendation to enter into negotiations with Kimley-Horn and Associates, Inc. for design services for the Burkhalter Road Transportation Improvements Project, ENG-123i and ENG-124h

Policy Issue: Purchasing

Recommendation:

Staff recommends approval to enter into negotiations with Kimley-Horn for engineering services for the Burkhalter Road Transportation Improvements Project.

Background:

On February 17, 2026, City Council approved an Intergovernmental Agreement with Bulloch County to assign responsibilities and cost-sharing for transportation improvements on Burkhalter and Cawana Roads. The City of Statesboro is acting as lead agency for this project, in cooperation with Bulloch County. The proposed project includes widening of Burkhalter Road from Herman Rushing Road to SR 67, as well as intersection improvements on Burkhalter Road at Cawana Road and SR 67.

The City advertised a Request for Qualifications (RFQ) for engineering design services for the project in April and May of 2026. Responses were received from eleven firms. Following the GDOT procurement policies, a committee of staff members comprised of Bulloch County and City staff reviewed and scored the submittals based on criteria listed in the RFQ. Four firms were short-listed and asked to submit technical approach proposals, which were then scored by the committee and combined with the scoring of the qualifications, experience, and workload capacity. Kimley-Horn has been selected by the committee as the most qualified firm for the project.

Budget Impact: The City and County will each be responsible for 50% of the design cost.

Council Person and District: Shari Barr, District 5

Attachments: Notice of Most Qualified Firm

Copy: Darren Prather, Director of Central Services
Cindy West, Director of Finance

Georgia Municipal Association City of Excellence

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CITY OF STATESBORO

COUNCIL

Tangie Johnson District 1
Vacant, District 2
Ginny Hendley, District 3
John Riggs, District 4
Shari R Barr, District 5



Jonathan McCollar, Mayor
Charles Penny, City Manager
Leah Harden, City Clerk
Cain Smith, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

JULY 23, 2026

NOTICE OF MOST QUALIFIED FIRM

RE: RFQ 2026-115 Burkhalter Road Transportation Improvements Project

The selection committee for the City of Statesboro and Bulloch County has selected the most qualified firm for the above project based on the selection process as detailed in the RFQ. The selected firm is listed below:

Kimley-Horn and Associates, Inc
33 Bull Street, Suite 505
Savannah, GA 31401

Refer to the RFQ document for terms and conditions and project scope of services. Please address any questions to Darren Prather, Purchasing Manager, at Darren.prather@statesboroga.gov.

CITY OF STATESBORO

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To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: Brad Deal, Director of Public Works and Engineering
David Moyer, Assistant City Engineer

Date: July 28, 2026

RE: Recommendation to Procure Replacement Buses for Statesboro Area Transit (SAT)

Policy Issue: FY2028 SAT Program

Recommendation:

Staff recommends approval to authorize the Coastal Regional Commission (CRC) to submit a request for four (4) replacement buses on behalf of the City of Statesboro for SAT and to approve the required 10% local match in an amount not to exceed \$65,000.

Background:

The Georgia Department of Transportation (GDOT) has adopted the Federal Transit Administration (FTA) minimum useful-life standards for GDOT-funded vehicles. With prior GDOT approval, vehicles are eligible for replacement once they have reached their minimum useful life and funding is available. For light-duty, mid-sized buses, GDOT's minimum service-life standard is five (5) years or 150,000 miles, whichever occurs first.

SAT began operations in May 2023 and currently operates a fleet of four (4) buses. Based on the FTA useful-life criteria and the fleet's current rate of utilization, these vehicles are projected to reach or exceed their minimum useful life during FY2028 due to age, mileage, or both. Although the buses have not yet reached their replacement threshold, staff is requesting approval to make this request to CRC at this time because the application for FY2028 GDOT grant funding is due September 15, 2026. Submitting this request in advance ensures the replacement vehicles can be included in the FY2028 funding cycle and procured in time to avoid interruptions in service once the buses reach the end of their useful life.

Delaying replacement beyond the useful-life threshold could reduce service reliability, increase maintenance costs, and negatively impact the overall efficiency of transit operations. Additionally, replacing these vehicles is necessary to maintain compliance with FTA Section 5311 program requirements and preserve eligibility for continued funding.

The replacement buses will enable SAT to continue providing safe, reliable, and ADA-compliant transportation services to the community. When requesting the replacement vehicles, SAT will seek

buses with the Twelve (12) passenger capacity originally recommended in the City's Transit Feasibility Study to ensure the fleet continues to meet current and future transportation needs.

Budget Impact:

The City would be responsible for a local match of 10% of the cost of the buses. The City's portion of the cost is estimated to be \$65,000, and the funding source for the local match will be 2023 TSPLOST. Payment for the replacement buses would be due in FY 2028.

Council Person and District:

Citywide (all districts)

Attachments: Replacement Bus Request Letter to Coastal Regional Commission

CITY OF STATESBORO

COUNCIL

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Ginny Hendley, District 3
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50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

August 4, 2026

Coastal Regional Commission
1181 Coastal Drive SW
Darien, GA 31305

Subject: Request Replacement Vehicles for Statesboro Area Transit for FY2028

Dear Coastal Regional Commission,

On behalf of the City of Statesboro, I respectfully submit this request for the replacement of four (4) transit vehicles currently operated by Statesboro Area Transit (SAT) through the FTA Section 5311 Rural Public Transportation Program.

The vehicles requested for replacement are identified by the following Vehicle Identification Numbers (VINs):

1FDES6PG2NKA20859
1FDES6PG4NKA20796
1FDES6PG6NKA20797
1FDES6PGXNKA20785

Statesboro Area Transit began service in May 2023 and currently operates these four buses to provide safe, reliable, and ADA-compliant public transportation throughout the City of Statesboro. The fleet has performed exceptionally well in meeting the growing transportation needs of our community, however, these vehicles are approaching the end of their minimum useful life as established by the Georgia Department of Transportation (GDOT) and the Federal Transit Administration (FTA).

GDOT has adopted the FTA minimum useful-life standards for GDOT-funded vehicles. Under these standards, light-duty, mid-sized buses are eligible for replacement after reaching five (5) years of service or 150,000 miles, whichever occurs first. Each of SAT's four buses currently has approximately 90,000 miles of service. During the most recent fiscal year alone, each vehicle accumulated approximately 30,000 miles. Based on this utilization rate, the buses are projected to approach or exceed the 150,000-mile

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useful-life threshold by the end of Fiscal Year 2027, while also being only a few months away from reaching the five-year service-life requirement.

Replacing these vehicles before they exceed their useful life is essential to maintaining a safe, dependable, and cost-effective transit system. As vehicles age and accumulate mileage, maintenance costs increase, reliability declines, and service disruptions become more likely. Timely replacement will help ensure continued compliance with FTA Section 5311 program requirements, preserve the City's eligibility for future funding opportunities, and allow Statesboro Area Transit to continue providing high-quality transportation services to the residents of Statesboro and the surrounding area.

When procuring the replacement vehicles, the City intends to request buses with the passenger capacity originally recommended in the Transit Feasibility Study to ensure the fleet continues to meet current and future service demands.

The City of Statesboro appreciates the Coastal Regional Commission's continued partnership and support of rural public transportation. Thank you for your consideration of this request.

Sincerely,

Jonathan McCollar,
Mayor of City of Statesboro

CITY OF STATESBORO

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MEMORANDUM

To: Charles Penny, City Manager
Jason Boyles, Assistant City Manager

From: Darren Prather, Central Services Director

Date: July 28, 2026

RE: Recommendation: Property & Casualty/Workers Comp. Insurance Renewal

Recommendation:

Staff recommends renewal for the provision of property & casualty insurance be awarded to Travelers in the amount of \$1,511,065.00 and staff recommends Bitco be awarded the renewal for the provision on workers compensation insurance in the amount of \$545,881.00. These coverages, if approved, will commence on August 14, 2026 and will provide coverage for the term of one year ending August 14, 2027.

Background

The City of Statesboro is in the first year of a three-year contract with Gallagher and Associates (Statesboro) that serves as our property and casualty as well as our workers compensation insurance broker. They are responsible for shopping the market for renewals, negotiating with carriers, processing claims as well as assisting Human Resources and Central Services in the yearly management of these two insurance program areas. These two areas of coverage involve property and casualty (property/vehicles/equipment/personnel) coverage and workers compensation coverage. An umbrella coverage of \$5,000,000 is also included in this package as well. This coverage extends over both the property and casualty and workers compensation areas and will be provided by Travelers. Following, is a comparison of last year's premiums and the premiums recommended for this year's renewal. The coverage limits provided by these policies are \$2,000,000 aggregate and \$1,000,000 per occurrence for the property and casualty policy and a \$1,000,000 coverage for the workers compensation.. The \$5,000,000 umbrella policy provided by Travelers will extend over both the property and casualty policy as well as the workers compensation policy per an agreement between Travelers and Bitco. This provides a potential maximum coverage amount of \$7,000,000 for property and casualty insurance and \$6,000,000 for workers compensation insurance. These premiums are subject to change as vehicles, equipment and facilities are added throughout the year.

2025-2026 Premiums

Property & Casualty	\$1,330,939.00
Workers Compensation	\$561,507.00
Total	\$1,892,446.00

2026-2027 Premiums (Recommended)

Property & Casualty	\$1,511,065.00
Workers Compensation	\$545,881.00
Total	\$2,056,946.00

Note: The property and casualty premium increased approximately 12% from the previous year and the workers compensation premium decreased approximately 3%. However, the 12% property and casualty increase takes into consideration payroll increases from the previous year and vehicle/equipment/facility additions that have been added recently. The 12% increase is approximately 7% when the previously mentioned factors (payroll, vehicles and equipment increases) are applied.

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